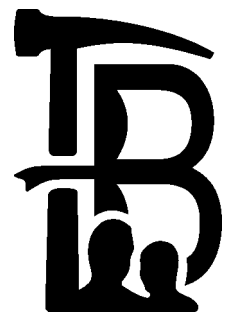


**FAITH BUILDERS
TRAINING INSTITUTE**

"Discipling the head, heart and hands"

Application for Admission



Faith Builders Educational Programs
 28500 Guys Mills Rd
 Guys Mills, PA 16327
 814-789-4518
 814-789-3396 (fax)
fbep@fbep.org



FBTI Admissions Packet

We welcome your application for admission to Faith Builders Training Institute.

APPLICATION PROCESS

1. Complete the application form. Answer all questions that apply to you.
2. Distribute the three reference forms to the appropriate people along with a stamped envelope addressed directly to FBEP. The person completing the reference form should mail the completed form to our admissions office. Do not use family members as references. For example, if your pastor is related to you, please use another church official. If you have recently been in college, voluntary service or other ministry, ask a representative of that organization to complete a reference.
3. Mail the completed admissions packet to FBEP.
4. Have your official high school transcripts sent to FBEP by the school. You should also have records sent from any school attended after high school. All academic records must be sent directly from the academic institution in order to be official.
5. Have your SAT (code number 3711) or ACT (code number 3571) scores sent to FBEP. These scores are not necessary if you have 30 semester hours of transferable college credit with a GPA of 2.0 or greater, are over 24 years of age, or are an international student. We may also waive this requirement if you have studied previously at FB's Summer or Winter Terms.

NOTE: The scholarship application may be submitted at the same time as the student application, but your scholarship application will not be considered until your student application has been approved. The scholarship application is a separate form available for download on www.fbep.org.

ADMISSIONS PROCESS

Nondiscrimination

FBEP does not discriminate on the basis of race, handicap, ancestry, national origin, age, or sex. However, we reserve the right to deny or revoke the admission of any candidate whose behavior or lifestyle is inconsistent with the doctrinal statement, biblical principles, or standards of the FB community.

Application Review Schedule

We regularly review applications for admission according to the following schedule:

| Term student will start | 1 st application review | 2 nd application review | 3 rd application review |
|-------------------------|------------------------------------|------------------------------------|------------------------------------|
| Fall Semester | January 1 | March 1 | May 1 |
| Spring Semester | June 1 | September 1 | December 1 |

Approval

Unless we require additional input on an application, applicants will receive a letter of acceptance or denial within two weeks following their application review. FBEP does have a limit on the number of students who will be accepted. Early applications have the best chance of acceptance. Admissions decisions are based on a number of factors.

ADMISSIONS PACKET CHECKLIST

Please include the following in your admissions packet.

- Application fee \$35
- Completed application
- FBEP Health Form
- Recent personal photo
- Christian Testimony essay page (see page four of application)

Please also arrange for the following:

- Distribute reference forms to designated persons; the completed forms should be mailed directly to FBEP
- Request a high-school transcript from your school to be mailed directly to FBEP
- Request that your high school send SAT or ACT scores directly to FBEP

Please mail your completed application to the following address:

Faith Builders Educational Programs
 28500 Guys Mills Rd
 Guys Mills, PA 16327

FBTI STUDENT APPLICATION

PERSONAL INFORMATION

Name: _____ Birth date: ____ | ____ | ____
Last First Middle (Maiden)

Mailing address: _____
Street or PO Box City State or Province ZIP

Telephone no: (____) _____ Email address: _____

Emergency contact:
 Name _____ Phone number (____) _____
 Address _____

Citizenship: USA Canada Other _____

Residence: US US Permanent Resident Canadian Citizen with Green Card or Student Visa Other _____

Marital status:
 Single
 Married Spouse's name _____ Anniversary date (mm/dd/yy) ____ | ____ | ____
 Dating Friend's name _____
 Engaged Fiancé's name _____ Wedding date (mm/dd/yy) ____ | ____ | ____
 Other (please explain) _____

Names / ages of dependent children: _____

Church name and affiliation: _____

Check any applying to you: full-time missionary minister recent voluntary service (within one year prior to enrollment)

FAMILY INFORMATION

Father's name: _____ Occupation: _____ Telephone number: (____) _____
 Deceased Attended FBEP as a student Full-time missionary Minister

Mailing address: _____
Street or PO Box City State or Province ZIP

Mother's name: _____ Occupation: _____ Telephone number: (____) _____
 Deceased Attended FBEP as a student Full-time missionary

Mailing address: (check if same as above) _____
Street or PO Box City State or Province ZIP

EDUCATIONAL HISTORY

| School name | Location (city, state) | Major course or subject | Dates (years) | | Graduated | Degree |
|----------------------------|------------------------|-------------------------|--|----|---|--|
| | | | From | To | | |
| High school | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> College Prep <input type="checkbox"/> General Ed |
| Technical/trade | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| College/Other (list all) | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Aptitude test score | | | SAT: Critical Reading _____ Math _____ Writing _____ | | ACT: Composite _____ | |

EMPLOYMENT HISTORY

| Employer's or Supervisor's name* | City, state | Phone number | Type of Work | Dates (years) | |
|----------------------------------|-------------|--------------|--------------|---------------|----|
| | | | | From | To |
| | | | | | |
| | | | | | |
| | | | | | |

* Include voluntary service as appropriate

FBTI STUDENT APPLICATION

ENROLLMENT

I plan to arrive for Fall Semester Spring Semester Summer Term Winter Term in (year) _____

I am enrolling for:

| | | | |
|---|-----------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> 2 years Teacher Apprenticing Program | Classroom preference: | <input type="checkbox"/> Grades 1-2 | <input type="checkbox"/> Grades 7-8 |
| | | <input type="checkbox"/> Grades 3-4 | <input type="checkbox"/> Grades 9-10 |
| | | <input type="checkbox"/> Grades 5-6 | <input type="checkbox"/> Grades 11-12 |

2 years Ministry Apprenticing Program

1 year 2 years Non-program general studies

CHRISTIAN TESTIMONY

Summarize your relationship with your parents or legal guardian, including their attitude toward your plans to attend Faith Builders.

Summarize your involvement with your local church and their attitude toward your plans to attend Faith Builders.

Please attach a typed or neatly written brief essay response for each of these items, answering in a paragraph of complete sentences. Essay answers enable us to evaluate you as an applicant and to assess your writing skills.

1. Describe your personal experience of coming to salvation through Jesus Christ and summarize your spiritual growth or development since your conversion.
2. Why are you interested in attending Faith Builders? Describe what you believe to be God's calling on your life and what you hope to receive from Faith Builders to develop that vision.

Please feel free to add any additional information (such as immigration issues, courtship relationships, or special considerations) you would like us to consider as we evaluate your application.

REFERENCES

Please give the names and phone numbers of the individuals to whom you are giving reference forms. These persons should mail reference forms directly to FBEP.

Pastor or minister _____ Phone (____) _____

Academic reference _____ Phone (____) _____

Character reference _____ Phone (____) _____

AFFIRMATION AND COMMITMENT

The primary goal for all students is development of Christ-likeness in what we call discipleship. Discipleship occurs in classes, in dorm life, at work places, and in other formal and informal situations as we discuss with one another our attitudes and actions. Since community life and spiritual growth depend on honesty, open communication, and love for others, all students must commit themselves to support of the standards at FBEP and openness to the counsel of others.

I affirm that the above information is accurate to the best of my knowledge. In addition, I commit myself to abide by the disciplines and guidelines of FBEP as well as the expectations of my home congregation. I will do my best to enhance the spiritual atmosphere of FBEP and to encourage others to do so. Should my conduct or practice be considered unacceptable, I welcome correction. I desire that FBEP maintain high moral and spiritual standards. Therefore, I voluntarily affix my signature.

Applicant Signature _____ Date (mm/dd/yy) _____

PASTOR'S REFERENCE FORM

Pastor's Name _____

Pastor's Address _____

Phone Number (_____) _____

Email Address _____



Your comments will be kept confidential. The information you provide will help us evaluate and work with this person. Please be frank with us if you have concerns either about this person or FBEP. Use a separate paper to answer questions if necessary.

1. Name of applicant _____
2. In what ways is this person involved in the life of the church?
3. Describe what you know of the applicant's spiritual life.
4. How well does this person work with others?
5. Does this person exert a positive influence on others? Explain.
6. Can you recommend this person to go to FBEP? Explain.
7. What obstacles might you see to this person's success as a student at FB?
8. We expect parents and pastors to inform us in the event that compliance with a school standard would cause their child or church member to violate a home or a church standard. We expect staff and students to cheerfully uphold the highest standard, whether that of their home, their church, or FBEP. Do you have any expectations concerning standards that we should be aware of?
10. Limitations: Listed below are some of the tendencies which may reduce a person's effectiveness and may need to be addressed. Underline any characteristics which you have noted in the applicant.
Impatient, intolerant, argumentative, domineering, sullen, critical
Easily embarrassed, offended, discouraged, depressed, irritated
Frequently worried, anxious, nervous, tense, lacking in humor
Given to exclusive and absorbing friendships
Given to lightness, jesting, shallowness
Self-righteous, knows more than others, thinks his/her opinion is correct
11. We feel it is important for personnel to maintain close ties with their home church. If this person comes to FBEP, would your congregation make an attempt to maintain communication? Explain.

12. For each trait listed, underline the one statement which in your judgment best describes the applicant. If unable to report, write "unknown" beside the trait.

| | |
|--|--|
| <p style="text-align: center;">CO-OPERATIVENESS</p> <p>Team worker: leads or follows as situation demands Works well with others Usually co-operative Prefers to work alone Frequently causes friction</p> | <p style="text-align: center;">INDUSTRIOUSNESS</p> <p>Tireless, exceptionally hard worker Does more than the average amount of work A moderately good worker Does just enough work to pass; shirks responsibility Often fails to do required work</p> |
| <p style="text-align: center;">SOCIAL MANNER</p> <p>Unusually courteous, well-mannered and poised Socially at ease Displays average social facility Lacking in social experience</p> | <p style="text-align: center;">PERSONALITY ATTRACTIVENESS</p> <p>Exceptionally harmonious personality Friendly and pleasing in relationship with others Gets along reasonably well with others At times is unpleasant to live and work with</p> |
| <p style="text-align: center;">DEPENDABILITY</p> <p>Most dependable Trustworthy; conscientious Usually fulfills obligations Reliability fluctuates Undependable</p> | <p style="text-align: center;">CREATIVITY</p> <p>Highly creative; has original ideas Has workable ideas and applies them well Usually thinks for himself; occasionally leads out in constructive ventures Seldom thinks creatively; usually depends on opinions of others Does not think for himself; follows the crowd</p> |
| <p style="text-align: center;">INTELLIGENCE</p> <p>Brilliant; exceptional mind Alert; has a good mind Average mental ability Learns and thinks slowly</p> | <p style="text-align: center;">CONFIDENTIALITY</p> <p>Very trustworthy in confidential matters Fair judgment in confidential matters Frequently reveals confidential information to others Has a real problem in this area</p> |
| <p style="text-align: center;">EFFICIENCY IN DUTIES</p> <p>Has exceptional organizational skills and accuracy Performs duties well with moderate speed and accuracy Slow worker but is accurate Works with speed but with low accuracy Fails to do work with average speed and accuracy</p> | <p style="text-align: center;">EMOTIONAL STABILITY</p> <p>Shows exceptional stability, even under trying circumstances Usually well-controlled; appears at ease in difficult situations Fairly well-balanced Subject to moods of depression or elation Uncontrolled emotions</p> |
| <p style="text-align: center;">PHYSICAL CONDITION</p> <p>Rugged and vigorous Good health Fairly healthy Somewhat below par Frequently incapacitated</p> | <p style="text-align: center;">FINANCIAL MATTERS</p> <p>Handles finances wisely Lives within income Somewhat extravagant Does not always spend wisely Seems unable to live within income</p> |
| <p style="text-align: center;">CHRISTIAN EXPERIENCE</p> <p>Profound and contagious Rich and growing Genuine but mild Relatively superficial</p> | <p style="text-align: center;">RESPONSIVENESS (to feelings and needs of others)</p> <p>Responds with unusual insight and consideration Understanding and thoughtful Reasonably responsive Slow to sense how others feel</p> |
| <p style="text-align: center;">LEADERSHIP</p> <p>An inspiring leader Easily organizes and directs others Occasionally leads in group affairs Seldom gains support from others Would never be asked to lead</p> | <p style="text-align: center;">VIEW OF SELF AND OWN IDEAS</p> <p>Self-righteous, has high opinion of own view Expects others to accept his/her ideas Able to state personal views without expecting others to agree Keeps personal views to himself</p> |

Please send form to Faith Builders, ATTN: Admissions, 28500 Guys Mills Road, Guys Mills, PA 16327

CHARACTER REFERENCE FORM

_____ is under consideration to come to FB. We are striving to maintain high spiritual, academic, and work standards. We are looking for people who have demonstrated high work standards, are able to get along with others, and are fully committed to serving Christ and others. Please answer frankly and to the best of your knowledge. Thank you for your help and co-operation. Please give this your immediate attention, as the applicant will not be considered until all forms are received. All information will be kept confidential.



1. I know the applicant extremely well rather well casually
2. I have known the applicant for less than 1 year 1-3 years 3-5 years more than 5 years
3. My relationship to the applicant is: employer teacher supervisor mentor/disciple friend other:
4. Is the applicant emotionally stable? Yes No Explain: _____
5. Does the applicant have any outstanding peculiarities or particular weaknesses?
6. Does the applicant have any remarkable talents?
7. Limitations: Below are some of the tendencies that can reduce a person's effectiveness and may need to be addressed. Underline any characteristics that you have noted in the applicant. Please indicate the form and intensity of such behavior on another sheet of paper.
Impatient, intolerant, argumentative, domineering, sullen, critical
Easily embarrassed, offended, discouraged, depressed, irritated
Frequently worried, anxious, nervous, tense, lacking in humor
Given to exclusive and absorbing friendships
Given to lightness, jesting, shallowness
Self-righteous, knows more than others, thinks his/her opinion is correct
8. Does the applicant come from a Christian home?
9. Is he or she discreet (careful) in conduct with the opposite sex?
Has this person dated? _____ Is this person dating now? _____
10. Is this person respected in the community?
11. Have you had any occasion to question his or her morals?
12. Does this person uphold the standards of New Testament Christian living? _____ If the answer is yes, is this done out of obligation or personal desire?
13. Is this person open to correction and counsel?
14. I recommend this applicant for study at FBEP:
 unreservedly
 with reservations
 do not recommend

15. For each trait listed, underline the one statement which in your judgment best describes the applicant. If unable to report, write "unknown" beside the trait.

| | |
|--|--|
| <p style="text-align: center;">CO-OPERATIVENESS</p> <p>Team worker: leads or follows as situation demands Works well with others Usually co-operative Prefers to work alone Frequently causes friction</p> | <p style="text-align: center;">INDUSTRIOUSNESS</p> <p>Tireless, exceptionally hard worker Does more than the average amount of work A moderately good worker Does just enough work to pass; shirks responsibility Often fails to do required work</p> |
| <p style="text-align: center;">SOCIAL MANNER</p> <p>Unusually courteous, well-mannered and poised Socially at ease Displays average social facility Lacking in social experience</p> | <p style="text-align: center;">PERSONALITY ATTRACTIVENESS</p> <p>Exceptionally harmonious personality Friendly and pleasing in relationship with others Gets along reasonably well with others At times is unpleasant to live and work with</p> |
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Person filling out this questionnaire: _____

Address: _____

Phone: _____

Please send form to Faith Builders, ATTN: Admissions, 28500 Guys Mills Road, Guys Mills, PA 16327

ACADEMIC REFERENCE FORM

_____ is under consideration to come to FB. We are striving to maintain high spiritual, academic, and work standards. We are looking for people who have demonstrated high work standards, are able to get along with others, and are fully committed to serving Christ and others. Please answer frankly and to the best of your knowledge. Thank you for your help and co-operation. Please give this your immediate attention, as the applicant will not be considered until all forms are received. All information will be kept confidential.



1. I know the applicant extremely well rather well casually
2. I have known the applicant for less than 1 year 1-3 years 3-5 years more than 5 years
3. My relationship to the applicant is: employer teacher supervisor mentor/disciple friend other:
4. Is the applicant emotionally stable? Yes No Explain: _____
5. Does the applicant have any outstanding peculiarities or particular weaknesses?
6. Does the applicant have any remarkable talents?
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8. Does the applicant come from a Christian home?
9. Is (s)he discreet (careful) in conduct with the opposite sex?
Has this person dated? _____ Is this person dating now? _____
10. Is this person respected in the community?
11. Have you had any occasion to question his or her morals?
12. Does this person uphold the standards of New Testament Christian living? _____ If the answer is yes, is this done out of obligation or personal desire?
13. Is this person open to correction and counsel?
14. I recommend this applicant for study at FBEP:
 unreservedly
 with reservations
 do not recommend

15. For each trait listed, underline the one statement which in your judgment best describes the applicant. If unable to report, write "unknown" beside the trait.

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Person filling out this questionnaire: _____

Address: _____

Phone: _____

Please send form to Faith Builders, ATTN: Admissions, 28500 Guys Mills Road, Guys Mills, PA 16327

FBEP HEALTH FORM

Name _____ Birthdate _____

Address _____ Phone _____

City _____ State _____ Zip _____

In case of emergency notify:

Name _____ Relation _____ Phone _____

Do you have health insurance? ____ NO ____ YES

Name of Company _____

Drug allergies _____

Other allergies _____

Required special diet _____

Medications taking now _____

Past surgeries and year of surgery _____

Have you had a tetanus shot within the last 5 years? ____ NO ____ YES - Year ____

Name of family physician _____

Please check health problems you have or have had which require(d) medication or treatment by a physician over an extended period of time: ____ Seizures ____ Headaches
____ Asthma ____ Bronchitis ____

Heart disorder ____ Blood disorder ____ High blood pressure ____ Gastric ulcers ____

Diabetes mellitus ____ Low blood sugar ____ Gastrointestinal disorders ____ Kidney disorders ____

Cancer ____ Arthritis ____ Dermatitis ____ Drug, alcohol or tobacco use ____

Other _____

Do you wear contact lenses? ____ NO ____ YES

